**Meeting Agenda MINUTES**

 November 10, 2020

1. Call meeting to order and flag salute.
2. Statement of compliance with Open Public Meeting Act.- via Zoom 7:30pm
3. Roll call.

 JACK CHOMA- PRESIDENT

 TOM WILLIVER- VP

 KYLE SLACK - SECRETARY

 LISA HANNA - TREASURER

 SEAN CASEY

 MICHAEL COHRS

 IN-TOUCH

1. Minutes approved from the previous meeting.
	1. KYLE APPROVED
	2. 2ND- TOM
2. Open meeting for public input.
	1. Anthony Ardito requests an updated list of board members and email addresses.
3. Correspondence
	1. Robert Morganstern of Dolan and Dolan emailed and called regarding the customer list of the lien process to review.
		* 1. COMPLETED BY JACK
	2. Lakeland Bank letter and call regarding customer ACH payment decline. Jack forwarded Lakeland's letter to bookkeeping.
		* 1. COMPLETED BY JACK
	3. Mike and Linda Mc Sweeney emailed a request to be added to the instant alert system database.
		* 1. COMPLETED BY JACK
	4. Robert Morganstern letter concerning customer request for reimbursement for plumbing fee flush of water heads/faucets inside the home. Ask for board input and clarification…
		* 1. RON VOLK STILL LOOKING FOR REIMBURSEMENT FOR PLUMBING REPAIR. HE CONTACTED DOLAN AND DOLAN
	5. Dolan and Dolan suggest we approve and adopt a change to the bylaw inserting

**"The Bylaws, Section 40-1 is hereby amended to add the following Paragraph 15"**

 **"The Stillwater Water District Policy Manual-Section 50-03 is hereby amended to add the following at 50-03 as a new Paragraph 4:"**

1. JACK CONTACTING DOLAN AND DOLAN TO GET BYLAWS
* Close Brother garage door repair company, for repair at Edgewood pump house, left a message and await return call to schedule repair, still need to send a picture of the interior door area stuck shut.
	+ - * JACK SENDING PICTURES OF THE PUMP HOUSE TO CLOSE BROTHER GARAGE DOOR REPAIR
* Anthony Ardito and Co Audit company sent correspondence to sign the 2018 & 2019 audit certifications.
	+ - * AUDIT HAS BEEN COMPLETED
* RCAP Solutions Michael and Intouch held an online meeting giving an update on mapping thus far and locating pumphouses.
	+ - * COMPLETED - DEMONSTRATION BY INTOUCH AND MICHAEL COHRS
			* 29 FIRE HYDRANTS
			* 8 PUMPHOUSES
			* 400 HOMES ON WATER SYSTEM
			* SET UP TIME WITH SEAN TO MAP OUT WATER LINES

**Average Daily Gallons Pumped**

Entire System

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **Month** | **2014** | **2015** | **2016** | **2017** | **2018** | **2019** | **2020** |
| **January** | 108,238 | 118,988 | 131,387 | 118,279 | 88,709 | 107,058 | 108,307 |
| **February** | 96,581 | 128,205 | 135,496 | 115,477 | 77,226 | 120,523 | 103,561 |
| **March** | 89,789 | 125,658 | 117,966 | 73,120 | 47,783 | 112,609 | 78,565 |
| **April** | 93,766 | 137,369 | 119,981 | 65,230 | 48,835 | 121,644 | 68,638 |
| **May** | 87,796 | 148,402 | 120,929 | 52,002 | 66,598 | 129,001 | 73,684 |
| **June** | 129,324 | 135,413 | 143,929 | 50,651 | 81,732 | 111,647 | 76,668 |
| **July** | 122,594 | 145,025 | 127,713 | 51,971 | 55,140 | 87,104 | 84,712 |
| **August** | 132,501 | 145,482 | 123,529 | 49,372 | 58,994 | 93,217 | 100,807 |
| **September** | 117,021 | 136,116 | 125,213 | 48,916 | 53,331 | 67,046 | 89,416 |
| **October** | 110,731 | 127,733 | 129,387 | 51,228 | 58,499 | 76,901 | 79,141 |
| **November** | 115,906 | 132,542 | 103,307 | 65,587 | 57,725 | 67,719 |  |
| **December** | 121,843 | 128,933 | 124,206 | 81,356 | 86,556 | 97,399 |  |

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
|  | **Control Building** | **Edgewood Dr.** | **Greco** | **South Shore Dr.** | **Vail Dr.** | **Grand Total** |
| **Current Month** | 1,313,521 | 1,017,700 | 22,000 | 54,850 | 45,320 | 2,453,391 |
| **Last****Month** | 1,437,499 | 1,122,400 | 40,610 | 42,690 | 39,290 | 2,682,489 |
| **Prior Month** | 1,819,596 | 1,164,100 | 51,141 | 49,120 | 41,060 | 3,125,017 |

1. Systems Report
	* + 1. SEAN GOT REIMBURSED FOR PUMP FROM INSURANCE CO
2. Treasurer’s report and payment of bills.
	* + 1. ($27,007) OWED IN BACK PAYMENTS

9. Old business:

 **Board review update customer request for reimbursement for plumbing cost:**

* **Board review and decision to adopt Bylaw Updates as suggested by Dolan and Dolan.**
* **Once the board approves the Bylaw review and updates as suggested by Dolan and Dolan we should consider transparency and provide pdf copy on the webpage... Board thoughts?**

 ONCE BYLAWS HAVE BEEN RECEIVED AND REVIEWED, THE PLA WATER BOARD WILL HAVE A “SPECIAL” MEETING TO APPROVED TO VERBAGE AND DETERMINE A DECISION ON REIMBURSEMENT TO SAID PROPERTY OWNER

 10. Adjournment

 JACK APPROVED

 2ND - LISA