**Meeting Minutes**

 June 8, 2021

1. Call meeting to order and flag salute. - Jack Choma
2. Statement of compliance with Open Public Meeting Act. - Jack Choma
3. Roll call. - Jack Choma, Tom Williver, Kyle Slack, Sean casey, Lisa Hanna, Michael Cohrs
4. Minutes approved from the previous meeting.
	1. approved Tom
	2. 2nd - Kyle
5. Open meeting for public input.
	1. Scott Douglas ( PLA President)
6. Correspondence
	1. Mr Wistuba requesting bi-laws from Dolan & Dolan
	2. Hamilton's - Water meter repair, Sean update?
	3. McGowan Well Water Compliance agreement
	4. Tiffany Maher - Brown water and sediment in water, Jack sent email acknowledging receipt of customer concerns. CEC
	5. leak in control building pipes under the iron floor grate, inquire with Sean regarding repair to this leak.
	6. **Control building alarm June 4th why**? Inquire with Sean... **Well tripped why? we replaced the well pump, circuit electric to pump, why is this happening?**
		1. **NO Alarm is in control building as per Sean,**
	7. Mr. Palovitz a call regarding turning off water at shut off valve for plumbing work, Jack contacted Sharon and Sean.
	8. Garden State Laboratories - Vail drive and South Shore - **insufficient water sample**
		1. **too much sediment in sample, Sean to ask for further clarification from Garden STate labs concerning insufficient sample and**
	9. **941 South Shore** -The owner requested that the water district no longer use their driveway as turnaround.
	10. Ms. Rusbach regarding water smell odor , further discussion resulting odor from water heater tank.
	11. Mr. Bodenseic of Ridge road, milky looking water
	12. Manganese removal (Sean getting estimate) **Sean will provide all estimates cost factors for filtration system broken down from excavation, cement pad by Jackman, electric cost, and filtration system to the board.**
	13. **high level of air bubbles in water** looking **foamy/ cloudy continues Sean states air in lines will be gone after three customers repair broken lines on their properties, one on Ridge rod, two on East Walnut.**
	14. Board member attendance - reimbursement only for attendance. Any board member who does not attend meeting will not receive stipend.
		1. Issue addressed
	15. 912 E. Walnut water leak
		1. Jack spoke to customer, and found owner of property they are making arrangement for repair.
	16. NJDEP - water system contact update form
		1. Jack has updated **NJDEP contact** form.
	17. Northeast Water Technology - **Quarterly leak Detection Quote**
	18. Betsy Wylie - email concerning delinquent account
		1. Jack responded to email concerning second delinquent notification.
	19. Decommissioning of wells, as **per NJDEP recommendation**, Sean which wells to be exact? Well 11 & well 5 What is estimated cost to decommission the two wells? Tie cost of this project into Capital projects.
		1. **Sean looking in to decommissioning wells cost, and will provide to board for review and consideration of rolling into capital improvement projects.**
	20. **Mr. Fedash** is inquiring why water is turned off at **948 East Walnut.**
		1. **Jack spoke with Mr. Fedash regarding water repair needed to his property line. He expressed the earliest he can get a machine is Thursday June 10th.**
		2. **Sean mentioned speaking with customer regarding putting lock on water valve if found to be tampered with.**
	21. **Water quality test results of well not in use on Ridge road, behind Hanna house? Has the NJDEP ben notified of test results? Inquire with Sean??? Sean stated he sent test results to Heath Carson of NJDEP, Jack requested copy be sent to board.**

Average Daily Gallons Pumped

Entire System

| Month | **2015** | **2016** | **2017** | **2018** | **2019** | **2020** | **2021** |
| --- | --- | --- | --- | --- | --- | --- | --- |
| January | 118,988 | 131,387 | 118,279 | 88,709 | 107,058 | 108,307 | 87,126 |
| February | 128,205 | 135,496 | 115,477 | 77,226 | 120,523 | 103,561 | 83,343 |
| March | 125,658 | 117,966 | 73,120 | 47,783 | 112,609 | 78,565 | 91,448 |
| April | 137,369 | 119,981 | 65,230 | 48,835 | 121,644 | 68,638 | 96,691 |
| **May** | 148,402 | 120,929 | 52,002 | 66,598 | 129,001 | 73,684 | 112,304 |
| **June** | 135,413 | 143,929 | 50,651 | 81,732 | 111,647 | 76,668 |  |
| July | 145,025 | 127,713 | 51,971 | 55,140 | 87,104 | 84,712 |  |
| August | 145,482 | 123,529 | 49,372 | 58,994 | 93,217 | 100,807 |  |
| September | 136,116 | 125,213 | 48,916 | 53,331 | 67,046 | 89,416 |  |
| October | 127,733 | 129,387 | 51,228 | 58,499 | 76,901 | 79,141 |  |
| November | 132,542 | 103,307 | 65,587 | 57,725 | 67,719 | 85,074 |  |
| December | 128,933 | 124,206 | 81,356 | 86,556 | 97,399 | 85,439 |  |

|  | **Control Building** | **Edgewood Dr.** | **Greco** | **South Shore Dr.** | **Vail Dr.** | **Grand Total** |
| --- | --- | --- | --- | --- | --- | --- |
| **Current Month** | **1,802,544** | 1,553,700 | 36,360 | 40,969 | 67,860 | 3,481,433 |
| **Last****Month** | 1,067,091 | 1,699,500 | 26,620 | 47,740 | 59,800 | 2,900,691 |
| **Prior Month** | 1,141,329 | 1,564,300 | 33,550 | 38,030 | 57,690 | 2,834,899 |

1. **Systems Report** - Sean Casey
2. **Treasurer’s report and payment of bills**. - **Lisa Hanna motion to approve treasurer report by Jack, seconded by Kyle Slack.**
	1. Update on AP/AR

 9. Old business: **Board member stipends, reiterate. If not present for annual monthly meeting no stipend.**

 Past due acct update.  **Jack would like to work with Lisa Hanna treasurer and see if we can create an outreach using aging report. Make contact and inquire about payment options.**

 10. Adjournment